

MTD SERVICES INC: Building Technician

About Us: MTD Services, Inc. is located in White Marsh, MD, serving the greater Baltimore-Washington area. The company's Building Division performs work at service stations, convenience stores, car washes, automotive repair facilities, automotive dealerships and various other commercial buildings. The work includes repairs, maintenance, renovation, remodeling, reimaging, accident repairs and new construction as well as service and installation of related mechanical equipment, building components and systems.

Job Title: Building Technician

Job Summary: Maintain, repair, installation and construction of commercial building exteriors, interiors and canopies and related components and systems. Including but not limited to all aspects of exterior and interior finishes, structural components, roof systems, storefront systems and doors, metal doors, simple plumbing, electrical, pneumatic and control system repairs.

Knowledge: Applicant must demonstrate or have provable experience related to work described in job summary. Applicant should have extensive knowledge of commercial building construction methods and materials and strong knowledge of electrical, mechanical, and plumbing related to commercial type buildings.

Tasks, Duties, and Responsibilities:

- Repairs and maintenance on customer-owned buildings and equipment as scheduled
- Complete daily work as assigned
- Maintain shop service area in a neat and clean condition
- Ensure that work area at customer's place of business is left in an orderly fashion
- Use provided tools and equipment with care
- Provide your own personal tools for basic mechanic work
- Request parts from the appropriate department in writing
- Accurately record hours worked on each work order
- Accurately record hours worked using company-supplied cell phone and mandatory time-tracking GPS-enabled app
- Cheerfully greet and talk to customers both in person and over the phone
- Answer customers' questions about equipment and repairs
- Keep managers informed as to any potential customer problems or complaints
- Assist customers with information on how to operate and maintain equipment
- Assist other employees with technical knowledge
- Ensure that all paperwork is written clearly, completed thoroughly, and turned in promptly
- Maintain a good working relationship with coworkers and management
- Plan travel routes and navigate efficiently to and from job locations alone or with coworkers
- Towing of trailers - flat bed, dump, box, and other towable equipment.

Qualifications:

- High School Diploma, G.E.D. or Equivalent
- Two to four years related experience and/or training
- Possess a valid driver's license in good standing
- Obtain a DOT medical card
- Pass a drug screen

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General Skills: Includes but is not limited to the proper selection, safe and skilled use of the following:

- Hand tools (mechanic, carpentry, painters, etc.)
- Power tools (battery, electric, pneumatic)
- Measuring and testing instruments (tape measure, level, multi-meter, etc.)
- Ladders and scaffolding (step, extension, rolling, etc.)
- Small engine equipment (concrete saw, air compressor, etc.)

Operational Skills with the following are desired:

- Forklift
- Scissor lift
- Loader, small/medium-size
- Backhoe, small/medium-size
- Excavator, small/medium-size

Language Skills:

- Read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- Write routine reports and correspondence
- Speak effectively to customers and coworkers clearly and legibly with minimal errors
- Speak clearly and effectively with customers, coworkers, and associates

Mathematical Skills:

- Understand and apply concepts of basic algebra and geometry.
- Correctly and precisely take and record accurate measurements.
- Correctly calculate figures and amounts such as percentages, area, circumference, and volume.

Reasoning Skills:

- Solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.
- Interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
- Understand and effectively utilize a company-provided smartphone device with time tracking and email apps

We offer our employees a competitive salary and we are always looking for individuals with the talent and skills required to contribute to our continued growth and success.

- Ample opportunities for overtime
- Paid vacation, holidays, and Sick & Safe Leave
- 401(k) with company match
- Company cell phone provided
- Medical, dental, and accident insurance available
- Starting pay is based on experience